



Application for Outline Planning Permission with Some Matters Reserved Validation Checklist

What information do I submit with my application?

National Requirements¹

Forms

- Completed form (3 copies to be supplied unless the application is submitted electronically)

Plans

- The National requirements are for 'a plan which identifies the land to which the application relates'. This shall be met by providing a plan based on an up-to-date map at an identified metric scale. For built up areas and within villages the location plan shall be at a scale of 1:1250 (or 1:2500 in the case of larger or more remote sites) and indicate the direction of North. Wherever possible the plan shall be scaled to fit onto A4 or A3 size paper. The location plan will clearly identify the land to which the application relates within a red line and within a blue line for any other land owned by the applicant located adjacent to the application site. Three copies need to be supplied unless the application is submitted electronically.
- A copy of other plans and drawings or information necessary to describe the subject of the application (3 copies to be supplied unless the application is submitted electronically) including:
- Block plan of the site (e.g. at a scale of 1:100 or 1:200) showing any site boundaries

Certificates

- **The completed Ownership Certificate** [A, B, C or D – as applicable] as required by Article 14 of The Town & Country Planning (Development Management Procedure) Order 2015 (DMPO). If you are unsure about which Certificate to complete contact the Planning Service for advice.
- **The completed, dated Agricultural Holdings Certificate** as required by Article 14 of The Town & Country Planning (Development Management Procedure) Order 2015 (DMPO).
- In addition **where Ownership Certificates B, C or D have been completed, notice[s] as required by Article 13** of The Town & Country Planning (Development Management Procedure) Order 2015 (DMPO) must be given and/ or published in accordance with this Article.

Other Information

- Design and Access Statement if required
- The appropriate fee

Local Requirements

Shall include some or all of the following:

- Details and plans equivalent to the details required for full planning permission for the matters not reserved
- Environmental Impact Assessment (if appropriate)
- Evidence to accompany applications for town centre uses
- Existing and proposed car parking and access arrangements
- Flood Risk Assessment
- Foul Sewerage Assessment

¹ The national guidelines are subject to change at short notice but we will endeavour to update these at the earliest opportunity.

- Statement of Significance - if any heritage assets are affected (guidance document available at: <http://www.barrowbc.gov.uk/residents/planning/development-control/planning-forms-and-guidance/>)
- Archaeology Assessment
- Impact Assessment
- Land Contamination Assessment
- Lighting Assessment
- Noise Impact Assessment
- Open Space Assessment
- Photographs/photomontages
- Planning obligations/draft Head(s) of Terms
- Planning Statement
- Nature Conservation/Protected species survey and report (e.g. bats and owls)
- Regeneration statement
- Statement of Community Involvement
- Mining/subsidence report
- Transport assessment
- (Draft) Travel Plan
- Transport Form
- Tree Survey
- Ventilation/extraction statement
- Unique reference numbers on plans and drawings
- All location plans must be correctly licenced and show a valid licence number. This is to ensure that the council do not breach copyright or national agreements by displaying un-copyrighted material.
- A clear and full description of the proposed works Circular 01/2006

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Contact us

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