



Barrow Borough Council

TOWN HALL · DUKE STREET
BARROW-IN-FURNESS · CUMBRIA LA14 2LD
DX No: 63917 BARROW-IN-FURNESS
Email: nndr@barrowbc.gov.uk

Our Ref:
Your Ref:

Customer Services
Tel No 01229 404242

Date: 1 October 2018

APPLICATION FOR MANDATORY / DISCRETIONARY RELIEF

RE:

Please use this form to apply for Mandatory and Discretionary Relief, in accordance with sections 43 and 47 of the Local Government Finance Act 1988.

This application form should be used by registered charities, charitable organisations, and non-profit making organisations.

Please note that Discretionary Relief of up to 100% may be available for Non-Profit Making Organisations and 80% Mandatory Relief can be awarded to Charities. In addition to 80% Mandatory Relief, Charities and Community Amateur Sports Clubs may also apply each year for Discretionary Top-Up Relief of up to 20%. Barrow Borough Council will give consideration to all organisations that benefit the local community.

If you are a charity, or a Community Amateur Sports Club; please complete and return this form with proof of your registration. If you are a non-profit making organisation or Charity applying for Top-up Relief; please complete and return this form with your last set of audited accounts and your up to date constitution."

If your application is successful, a revised bill will be issued detailing the reduced balance. Alternatively, if your application is unsuccessful, the Council will advise you of this, if you require an explanation you should contact us to request this detail. Please note that your current rates remain payable whilst the Council is considering this application.

For your information, it is the council's intention to conduct a review of relief every financial year. However, if your circumstances change following the completion of this form, and the subsequent award of relief, please inform the council immediately.

If you require any assistance in completing this form, please call our Non-Domestic Rate Helpline on 01229 404242.

Yours Sincerely

NNDR Office

Executive Director
Phil Huck

Director of Resources
Susan Roberts

PLEASE COMPLETE IN BLACK INK

Account Number:

(You will find this on the rate demand)

Ratepayer's Name:

Address of Rated Premises:

Correspondence Address:

(if different)

Owner details:

Description of Rated Premises:

(You will find this on the rate demand)

Rateable Value:

(You will find this on the rate demand)

Your website address: (if applicable)

PLEASE ANSWER ALL OF THE FOLLOWING QUESTIONS AS FULLY AS POSSIBLE

If a question does not apply to you write "Not Applicable" in the space provided for your answer

1. What relief are you applying for?

Mandatory

Discretionary

Discretionary top-up

About the Organisation

2. What percentage of your members reside in the borough?

%

3. Is it established or conducted for profit?

Yes / No

(delete as appropriate)

4. What are its main objectives?

5. Is it a registered charity?

Yes / No

(delete as appropriate)

6. If Yes, please give charity registration number:

7. What is the nature of the charity or organisation? _____

8. If the organisation is not a registered charity, is it treated as one for Income Tax/VAT purposes?

Yes / No

(delete as appropriate)

9. If yes, please provide evidence.

(e.g. A letter from Her Majesty's Revenue and Customs confirming the organisation's status)

10. Is it a Community Amateur Sports Club (CASC)

Yes / No

(delete as appropriate)

11. If yes, please provide registration number:

12. Is your organisation affiliated to any other local or national organisations?

Yes / No

(delete as appropriate)

13. If yes, which one(s):

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14. Do you actively encourage membership from particular groups in the community e.g young people, women, older age groups, persons with a disability, ethnic minorities?

Yes / No

(delete as appropriate)

15. Does your organisation provide facilities that indirectly relieve the Council of the need to do so, or enhance and supplement those that it does provide?

Yes / No

(delete as appropriate)

QUESTIONS 16-19 FOR COMPLETION BY CHARITY SHOPS ONLY

16. Is new/purchased stock available for sale?

Yes / No

(delete as appropriate)

17. Approximately what level of goods for sale are new rather than donated goods?

Floor area	%	Stock area	%	Resale area	%

18. Does the new/purchased stock have any connection (i.e. in its manufacture) with your charity and its purpose

Yes / No

(delete as appropriate)

19. Is the new/purchased stock sold at full market value?

Yes / No

(delete as appropriate)