

TAXI AND PRIVATE HIRE LICENSING

DATA PROTECTION Personal information provided in an application form and during the period of any subsequent Licence is normally held for a period of six years from the expiry of the last consecutive Licence held. It will be used primarily for the purpose of the licensing function concerned although it may also be used for data matching purposes across various licensing functions. Personal information held for licensing purposes will be held and used in accordance with the requirements of the Data Protection Act 2018 and General Data Protection Regulations. To assist the Council in the prevention and detection of fraud so that it can protect the public funds it administers the Council may use information provided for licensing purposes within this Authority for data matching purposes. It may also data match information provided for licensing purposes with other public bodies that regulate, administer or are in receipt of public funds for the purposes of the prevention and detection of fraud. If you do have any queries regarding any Data Protection, please contact the responsible officer.

FREEDOM OF INFORMATION Information held by the Council may need to be disclosed in response to a request for it within the terms of the Freedom of the Information Act 2000. This information excludes that which is in any other way already in the public domain.

INFORMATION SHARING The Department for Environment Food & Rural Affairs (Defra), which is a government department, is collecting data from licensing authorities in England and Wales for all vehicles licensed as a taxi or private hire vehicle. Under the Air Quality (Taxi and Private Hire Vehicles Database) (England and Wales) Regulations 2019 (SI 2019 No. 885) it is a legal obligation for licensing authorities to provide Defra with the following data:

- Vehicle registration mark of the vehicle
- Date from which the vehicle's licence has effect
- Date on which the vehicle's licence is due to expire
- A statement as to whether the vehicle is a taxi or private hire vehicle
- Other information the licensing authority holds in relation to the vehicle that may be relevant for the purposes of ensuring the accurate identification of vehicles, having had regard to any guidance issued by the Secretary of State. That is:
 - Licence plate number
 - An indication as to whether it is a wheelchair accessible vehicle.

The processing of the information (under Article 6.1 (c) of the GDPR) is for the purpose of ensuring that Clean Air Zone (CAZ) charging is applied correctly in adherence with the [Clean Air Zone Framework](#). Licensing authorities hold information on taxis and PHVs only within their own area so are not able to clearly identify and charge a taxi/PHV entering or moving around their charging CAZ which has been licensed by another authority.

Defra may, under contracts or similar agreements, use third party organisations to process the data provided on its behalf. This will include the creation and provision of the Taxi and PHV Database to support local authorities' ability to charge in relation to charging Clean Air Zones. These organisations will not be able to use the data for any other purpose and must meet the requirements of data protection legislation and government's security standards.