



BARROW BOROUGH COUNCIL

TOWN HALL
DUKE STREET
BARROW-IN-FURNESS

12th March, 2012

To: The Members of Barrow Borough Council

Mr Mayor, Ladies and Gentlemen

You are hereby summoned to attend a meeting of BARROW BOROUGH COUNCIL to be held in the COUNCIL CHAMBER at the TOWN HALL, BARROW on TUESDAY the 20th day of MARCH, 2012 COMMENCING AT 5.30 PM for the transaction of the business specified below.

Chief Executive

Business

1. DECLARATIONS OF INTEREST. A Member with a Personal Interest in a matter to be considered at this meeting must either before the matter is discussed or when the interest becomes apparent disclose:-
 - (1) the existence of that interest to the meeting;
 - (2) the nature of the interest concerned; and
 - (3) decide whether they have a prejudicial interest.

A note on declaring interests at meetings, which incorporates certain other aspects of the Code of Conduct and a pro-forma for completion where interests are disclosed accompanies the agenda and reports for this meeting.
2. MINUTES. To confirm the Minutes of the Council's proceedings held on 24th January and 28th February, 2012.
3. TO RECEIVE APOLOGIES FOR ABSENCE.
4. ANNOUNCEMENTS – To receive any announcements from the Chairman, Leader and Head of Paid Service.

To expedite the business of the meeting, Members are requested to give the Chief Executive adequate notice of any Amendment which they propose to raise.

5. (A) TO RECEIVE REPORTS FROM THE FOLLOWING COMMITTEES AND CONSIDER RECOMMENDATIONS:-

- (1) Planning
- (2) Licensing
- (3) Executive
- (4) Audit

(B) QUESTIONS TO THE LEADER OF THE COUNCIL

Council has agreed that time be set aside for questions to the Leader of the Council.

Standing Order 10.2 and 10.4 set out the procedure for questions to the Leader and the notice period required.

The Leader will also take any questions without notice relevant to the reports and minutes detailed on the agenda.

(B) TO RECEIVE A REPORT ON THE PROCEEDINGS OF THE STANDARDS COMMITTEE.

6. TO PASS THE FOLLOWING RESOLUTION, THAT IS TO SAY:

That the Council authorises the fixing of its Common Seal to any documents to give effect to the Minutes and proceedings of the Committees submitted to or approved by this meeting and any other matters dealt with at this meeting.

To expedite the business of the meeting, Members are requested to give the Chief Executive adequate notice of any Amendment which they propose to raise.

COUNCIL	Agenda Item 5(A)(1)
Date of Meeting: 20th March, 2012	
Reporting Officer: Chief Executive	
<p>REPORT OF THE PLANNING COMMITTEE (Report of the meetings held on 14th February and 13th March, 2012)</p> <p>Recommendations:</p> <p>There were no recommendations referred to Council from the above meetings.</p> <p>If necessary an addendum to this report will deal with any recommendations from the Planning Committee to be held on 13th March, 2012.</p> <p><u>Delegated Decisions</u></p> <p>The matters determined by the Planning Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meetings noted above reproduced in Volume 4 of the printed Minutes.</p>	

COUNCIL	Agenda Item 5(A)(2)
Date of Meeting: 20th March, 2012	
Reporting Officer: Chief Executive	
<p>REPORT OF THE LICENSING COMMITTEE (Report of the meeting held on 2nd February, 2012)</p> <p>Recommendations:</p> <p>There were no recommendations referred to Council from the above meeting.</p> <p><u>Delegated Decisions</u></p> <p>The matters determined by the Licensing Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meeting noted above reproduced in Volume 4 of the printed Minutes.</p>	

COUNCIL	Agenda Item 5(A)(3)
Date of Meeting: 20th March, 2012	
Reporting Officer: Chief Executive	

**REPORT OF THE EXECUTIVE COMMITTEE
(Report of the meeting held on 1st February and 7th March, 2012)**

Recommendations:

The Housing Revenue Account 2012/13, Treasury Management Strategy; 2012/13; Proposals 2012-2013 and Amendments to Constitution Part 3 (2) Officer Delegations were dealt with at Council on 28th February, 2012.

Executive Committee – 1st February, 2012

1.0 Review of Polling Districts and Polling Places (Parliamentary Elections) Regulations 2006

1.1 The Chief Executive's report informed the Committee that in compliance with the Review of Polling Districts and Polling Places (Parliamentary Elections) Regulations 2006, every Council in England and Wales must have undertaken and completed a review of all of the polling districts and polling places in its area every four years.

1.2 Recommendations:-

To recommend the Council:-

- (i) To approve the changes to polling places and polling stations as detailed in Appendix 2 to these Minutes as amended;**
- (ii) To delegate authority to the Returning Officer, after consultation with the relevant ward councillors, to make any necessary minor changes to polling places that may arise other than as part of a review; and**
- (iii) To agree that Polling District (JC) be created as shown at Appendix 3 to these Minutes.**

2.0 Guidelines for Official Spokespersons

2.1 The Chief Executive reminded the Committee that at its meeting on 4th October, 2011 the Local Government Working Group had agreed that the Guidelines for Official Spokespersons be submitted to the Executive Committee and Council for approval.

2.2 Recommendations:-

To recommend the Council to approve the Guidelines for Official Spokespersons as reported for inclusion in Part 7 Official Spokespersons of the Constitution.

Executive Committee – 7th March, 2012

3.0 Pay Policy Statement 2012/13

3.1 The Chief Executive informed the Committee that under Section 112 of the Local Government Act 1972, the Council had the 'power to appoint officers on such reasonable terms and conditions as the authority thinks fit'. A Pay Policy Statement had to set out the Council's approach to pay policy in accordance with the requirements of Section 38 of the Localism Act 2011.

3.2 Recommendations:-

To recommend the Council to approve the Pay Policy Statement for 2012/13.

4.0 Interim Management Arrangements for Welfare Reform

4.1 The Chief Executive submitted a report that proposed interim customer service arrangements for Housing Benefit pending implementation of the Governments reform agenda.

4.2 Recommendations:-

To recommend the Council:-

(i) To agree that responsibility for customer relations for benefit complaints be given to the Housing Manager and his Housing Benefit Liaison Officer; and

- (ii) To agree that ex gratia payments set out in the report be awarded and reviewed annually pending full implementation of the transfer of Housing Benefit Administration to the Department of Work and Pensions.

5.0 Appointment of Electoral Registration Officer and Returning Officers

5.1 The Chief Executive reminded the Committee that with effect from 30th June, 2012 he would be taking Voluntary Redundancy from the Council. The Council had a statutory responsibility to appoint an Electoral Registration Officer and Returning Officer which posts he currently held.

5.2 Recommendations:-

To recommend the Council:-

- (i) To agree that the Democratic Services Manager be appointed as Electoral Registration Officer in accordance with Section 8(2)(a) and 28(1)(b) of the Representation of the People Act 1983 with effect from 1st July, 2012;
- (ii) To agree that the Democratic Services Manager be appointed as Returning Officer in accordance with Section 35(1) of the Representation of the People Act 1983 with effect from 1st July, 2012; and
- (iii) To agree that the Democratic Services Manager received an additional payment of £1,200 a year to reflect additional responsibilities as Electoral Registration Officer effective from 1st April, 2012.

Delegated Decisions

The matters determined by the Executive Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meetings noted above reproduced in Volume 4 of the printed Minutes.

COUNCIL	Agenda Item 5(A)(4)
Date of Meeting: 20th March, 2012	
Reporting Officer: Chief Executive	

**REPORT OF THE AUDIT COMMITTEE
(Report of the meeting held on 6th March, 2012)**

Recommendations:

The following recommendation has been referred to Council.

Audit Committee – 6th March, 2012

1.0 Review of Financial Regulations and Contract Standing Orders

1.1 The Borough Treasurer's report reviewed the Financial Regulations and Contract Standing Orders.

1.2 Recommendation:

To recommend the Council:-

To approve and adopt the reviewed Financial Regulations and Contract Standing Orders and incorporate them into the Constitution.

Delegated Decisions

The matters determined by the Audit Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meeting noted above reproduced in Volume 4 of the printed Minutes.