



BARROW BOROUGH COUNCIL

TOWN HALL
DUKE STREET
BARROW-IN-FURNESS

15th July, 2013

To: The Members of Barrow Borough Council

Mr Mayor, Ladies and Gentlemen

You are hereby summoned to attend a meeting of BARROW BOROUGH COUNCIL to be held in the COUNCIL CHAMBER at the TOWN HALL, BARROW on TUESDAY the 23rd day of JULY, 2013 COMMENCING AT 5.30 PM for the transaction of the business specified below.

Executive Director

Prior to the business of the meeting, Prayers will be offered.

Business

1. DECLARATIONS OF INTEREST.

To receive declarations by Members and/or co-optees of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

2. MINUTES. To confirm the Minutes of the Annual Council's proceedings held on 14th May, 2013.
3. TO RECEIVE APOLOGIES FOR ABSENCE.

To expedite the business of the meeting, Members are requested to give the Executive Director adequate notice of any Amendment which they propose to raise.

4. ANNOUNCEMENTS – To receive any announcements from the Chairman, Leader or Head of Paid Service.

5. (A) TO RECEIVE REPORTS FROM THE FOLLOWING COMMITTEES AND CONSIDER RECOMMENDATIONS:-

- (1) Planning
- (2) Licensing
- (3) Executive
- (4) Audit

(B) QUESTIONS TO THE LEADER OF THE COUNCIL

Council has agreed that time be set aside for questions to the Leader of the Council.

Standing Order 10.2 and 10.4 set out the procedure for questions to the Leader and the notice period required.

The Leader will also take any questions without notice relevant to the reports and minutes detailed on the agenda.

6. TO PASS THE FOLLOWING RESOLUTION, THAT IS TO SAY:

That the Council authorises the fixing of its Common Seal to any documents to give effect to the Minutes and proceedings of the Committees submitted to or approved by this meeting and any other matters dealt with at this meeting.

To expedite the business of the meeting, Members are requested to give the Executive Director adequate notice of any Amendment which they propose to raise.

COUNCIL	Agenda Item 5(A)(1)
Date of Meeting: 23rd July, 2013	
Reporting Officer: Executive Director	
<p>REPORT OF THE PLANNING COMMITTEE (Report of the meetings held on 2nd April, 21st May, 11th June (reconvened on 19th June) and 9th July, 2013)</p> <p>Recommendations:</p> <p>There were no recommendations referred to Council from the above meetings.</p> <p><u>Delegated Decisions</u></p> <p>The matters determined by the Planning Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meetings noted above reproduced in Volume 5 (2012/13) and Volume 1 (2013/14) of the printed Minutes.</p>	

COUNCIL	Agenda Item 5(A)(2)
Date of Meeting: 23rd July, 2013	
Reporting Officer: Executive Director	
<p>REPORT OF THE LICENSING COMMITTEE (Report of the meetings held on 21st March and 20th June, 2013)</p> <p>Recommendations:</p> <p>There were no recommendations referred to Council from the above meeting.</p> <p><u>Delegated Decisions</u></p> <p>The matters determined by the Licensing Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meetings noted above reproduced in Volume 5 (2012/13) and Volume 1 (2013/14) of the printed Minutes.</p>	

COUNCIL	Agenda Item 5(A)(3)
Date of Meeting: 23rd July, 2013	
Reporting Officer: Executive Director	

**REPORT OF THE EXECUTIVE COMMITTEE
(Report of the meetings held 20th March, 15th May and 26th June, 2013)**

Recommendations:

There were no recommendations referred to Council from the meeting held on 20th March, 2013.

The following recommendations have been referred to Council.

Executive Committee – 15th May, 2013

1.0 Consolidation of Temporary Ex-Gratia Payments to Staff Dealing with Housing Benefit Complaints

1.1 The Executive Director's report reminded the Committee that temporary ex-gratia payments had been made to Postholders OHS 010 and OHS 264 in recognition of the additional responsibilities associated with handling Housing Benefit complaints should now be confirmed as permanent.

1.2 Recommendations:

To recommend the Council:-

- (i) To agree that the sum of £3,500 per annum be added to the salary of Postholder OHS 010 with immediate effect, taking the total annual salary of the post to £45,953; and**
- (ii) To agree that Postholder OHS 264 be re-graded to Scale 6 (£22,221 - £23,708 per annum) with immediate effect.**

Executive Committee – 26th June, 2013

2.0 Housing Management Forum: Recommendations

Barrow and District Credit Union

2.1 The purpose of the Housing Manager's report was to consider an opportunity to encourage new tenants to become members of the recently established Barrow and District Credit Union (BCDU).

2.2 Recommendations:

To recommend that Council:-

- (i) To agree that the Housing Service offer a contribution of £5 to all tenants to become a member of BDCU; and**
- (ii) Subject to the tenant becoming a regular saver, after 10 weeks of membership a further contribution of £5 be made.**

3.0 Barrow and District Credit Union

3.1 The Borough Treasurer informed the Committee that the Council had been asked to consider supporting the Barrow and District Credit Union by applying to become a Corporate Member. The Council would then deposit £10,000 into a Non-Deferred shareholding. A dividend would be paid based on the profit the Credit Union made; there was no set return for the deposit. The funds would be placed for one year initially and three months' notice would be required to withdraw the Council's deposit after that.

3.2 Recommendations:

To recommend the Council that Corporate Membership of the Barrow and District Credit Union be approved and that £10,000 of the Restructuring Reserve be used to fund the deposit.

4.0 Council Tax Reduction Scheme 2014-2015

4.1 The Borough Treasurer reminded the Committee that the Council Tax Reduction Scheme for 2013-2014 had been agreed by Full Council on 12th December, 2012. The Prescribed Default Scheme had been adopted and in terms of entitlement meant that the Council maintained the benefits of all claimants and funded the shortfall from its resources. The estimated cost to the Council for 2013-2014 was £28,000.

The Council Tax Reduction Scheme had been set for one year. A Scheme needed to be agreed for 2014-2015 – that may be a continuation of the current Prescribed Default Scheme. Should the Council wish to adopt an alternative Scheme, then consultation must be undertaken with the major preceptors and with the public. The public consultation would run for 12 weeks.

4.2 Recommendations:

To recommend the Council that the Prescribed Default Scheme be continued for 2014-2015.

5.0 Amendment to the Provisions of the Constitution Concerning Questions on Notice at Committees and Sub-Committees

5.1 The Monitoring Officer reminded the Committee that the Council's Constitution had been drafted in accordance with the Model Constitution for Authorities adopting the alternative arrangements under Part 2 of the Local Government Act 2000.

Section 10 related to questions by Members and paragraph 10.3 provided Members with the right to ask the Chairman of a Committee a question on any matter in relation to which the Council had powers or duties or which affect the Borough and which fell within the terms of reference of that Committee.

That provision had not been called upon since the alternative arrangements were first introduced in May 2000 until a question was considered by the Executive Committee at its meeting on 15th May.

Because the question was received only two working days in advance of the meeting (in accordance with paragraph 10.4) there was no opportunity to amend the Agenda for the meeting, papers having been sent out in accordance with the Access to Information Act five clear working days before the meeting.

5.2 Recommendations:

To recommend the Council that Section 10.4(a) of Part 4 – Rule of Procedure be amended to read:

“they have given at least seven working days’ notice in writing of the question to the Monitoring Officer”.

6.0 Risk Management Policy

6.1 The Deputy Executive Director informed the Committee that Management Board had agreed key risks for the Council in 2013/14 at their meeting of 10th May. The risks had been categorised as corporate or operational risks:

Corporate risks were those derived from external decisions which affected the Council's ability to deliver services or from strategic decisions made by the Council.

Operational risk were those that were connected with resources, systems and processes that are used to deliver the Council's services.

6.2 Recommendations:

To recommend the Council to endorse the Risk Management Policy.

Delegated Decisions

The matters determined by the Executive Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meetings noted above reproduced in Volume 5 (2012/13) and Volume 1 (2013/14) of the printed Minutes.

COUNCIL	Agenda Item 5(A)(4)
Date of Meeting: 23rd July, 2013	
Reporting Officer: Executive Director	
<p>REPORT OF THE AUDIT COMMITTEE (Report of the meeting held on 27th June, 2013)</p> <p>Recommendations:</p> <p>There were no recommendations referred to Council from the above meeting.</p> <p><u>Delegated Decisions</u></p> <p>The matters determined by the Audit Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meeting noted above reproduced in Volume 1 (2013/14) of the printed Minutes.</p>	