



BARROW BOROUGH COUNCIL

TOWN HALL
DUKE STREET
BARROW-IN-FURNESS

2nd October, 2017

To: The Members of Barrow Borough Council

Mr Mayor, Ladies and Gentlemen

You are hereby summoned to attend a meeting of BARROW BOROUGH COUNCIL to be held in the COUNCIL CHAMBER at the TOWN HALL, BARROW on TUESDAY the 10th day of OCTOBER, 2017 COMMENCING AT 5.30 PM for the transaction of the business specified below.

Executive Director

Prior to the business of the meeting, Prayers will be offered.

Business

1. DECLARATIONS OF INTEREST.

To receive declarations by Members and/or co-optees of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

2. MINUTES. To confirm the Minutes of the Council's proceedings held on 18th July, 2017.
3. TO RECEIVE APOLOGIES FOR ABSENCE.

To expedite the business of the meeting, Members are requested to give the Executive Director adequate notice of any Amendment which they propose to raise.

4. ANNOUNCEMENTS – To receive any announcements from the Chairman, Leader or Head of Paid Service.

5. (A) TO RECEIVE REPORTS FROM THE FOLLOWING COMMITTEES AND CONSIDER RECOMMENDATIONS:-

- (1) Planning
- (2) Licensing Regulatory
- (3) Licensing
- (4) Executive
- (5) Audit

(B) QUESTIONS TO THE LEADER OF THE COUNCIL

Council has agreed that time be set aside for questions to the Leader of the Council.

Standing Order 10.2 and 10.4 set out the procedure for questions to the Leader and the notice period required.

The Leader will also take any questions without notice relevant to the reports and minutes detailed on the agenda.

6. TO PASS THE FOLLOWING RESOLUTION, THAT IS TO SAY:

That the Council authorises the fixing of its Common Seal to any documents to give effect to the Minutes and proceedings of the Committees submitted to or approved by this meeting and any other matters dealt with at this meeting.

To expedite the business of the meeting, Members are requested to give the Executive Director adequate notice of any Amendment which they propose to raise.

COUNCIL		Agenda Item 5(A)(1)
Date of Meeting:	10th October, 2017	
Reporting Officer:	Executive Director	
<p>REPORT OF THE PLANNING COMMITTEE (Report of the meetings held on 15th August, 5th September and 3rd October, 2017)</p> <p>Recommendations:</p> <p>There were no recommendations referred to Council from the meetings held on 15th August and 5th September, 2017.</p> <p>If necessary an addendum to this report will deal with any recommendations from the Planning Committee to be held on 3rd October, 2017.</p> <p><u>Delegated Decisions</u></p> <p>The matters determined by the Planning Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meetings noted above reproduced in Volume 2 2017/18 of the printed Minutes.</p>		

Background Papers

Nil

COUNCIL		Agenda Item 5(A)(2)
Date of Meeting:	10th October, 2017	
Reporting Officer:	Executive Director	
<p>REPORT OF THE LICENSING REGULATORY COMMITTEE (Report of the meetings held on 20th July and 7th September, 2017)</p> <p>Recommendations:</p> <p>There were no recommendations referred to Council from the meetings held on 20th July and 7th September, 2017.</p> <p><u>Delegated Decisions</u></p> <p>The matters determined by the Licensing Regulatory Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meetings noted above reproduced in Volume 2 2017/18 of the printed Minutes.</p>		

COUNCIL		Agenda Item 5(A)(3)
Date of Meeting:	10th October, 2017	
Reporting Officer:	Executive Director	
<p>REPORT OF THE LICENSING COMMITTEE (Report of the meetings held on 20th July and 7th September, 2017)</p> <p>Recommendations:</p> <p>The meeting to be held on 20th July, 2017 had been cancelled.</p> <p>There were no recommendations referred to Council from the meeting held on 7th September, 2017.</p> <p><u>Delegated Decisions</u></p> <p>The matters determined by the Licensing Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meeting noted above reproduced in Volume 2 2017/18 of the printed Minutes.</p>		

Background Papers

Nil

COUNCIL		Agenda Item 5(A)(4)
Date of Meeting:	10th October, 2017	
Reporting Officer:	Executive Director	
<p>REPORT OF THE EXECUTIVE COMMITTEE (Report of the meetings held on 26th July and 6th September, 2017)</p> <p>Recommendations:</p> <p>The following recommendations have been referred to Council.</p> <p><u>Executive Committee – 26th July, 2017</u></p> <p>1.0 Grading Appeals Procedure</p> <p>1.1 The Director of Resources report recommended an amendment to Paragraph 9 of the Grading Appeals Procedure:-</p> <p>9. The decision of the Panel shall be conveyed to both parties in writing by the HR Manager (or Democratic Services Manager if acting as advisor) no later than ten working days after the hearing. Any decision to re-grade will take effect from the original application date unless otherwise decided by the Panel.</p> <p>1.2 Recommendation:-</p> <p>To recommend the Council to agree the amendment of Paragraph 9 of the Grading Appeals Procedure.</p> <p>2.0 Annual Treasury Statement</p> <p>2.1 The Director of Resources report informed the Committee that the Council was required by regulations issued under the Local Government Act 2003 to produce an annual treasury management review of activities and the actual prudential and treasury indicators for 2016-2017. The report met the requirements of both the Code of Practice for Treasury Management and the Prudential Code for Capital Finance in Local Authorities.</p> <p>2.2 Recommendation:-</p> <p>To recommend the Council receives the Annual Treasury Statement for 2016-2017.</p>		

3.0 Outturn 2016-2017

3.1 The Director of Resources report contained the financial outturn for the year ended 31st March, 2017. The report included the Council's service performance, corporate objectives and finances.

3.2 Recommendation:-

To recommend the Council:-

- (i) **To note the outturn for 2016-2017;**
- (ii) **To approve the reserves movements as set out in Section I of the report; and**
- (ii) **To note the amounts written off under delegation in 2016-2017.**

4.0 Smoking Control Policy

4.1 The Director of Resources report contained the Council's Smoking Control Policy which had been updated to include e-cigarettes and vaping.

4.2 Recommendation:-

To recommend the Council to approve the updated Smoking Control Policy.

5.0 Deaccessioning

5.1 The Executive Director's report informed the Committee that objects that had been assessed by the Collections and Exhibitions Manager as candidates for deaccessioning had been set to one side; 564 objects at present (old invoices, coins from outside the UK, horseshoes and other items not related to the Borough).

The Collections and Exhibitions Manager could deaccession the object and dispose of it; ideally by transfer. There was a further caveat to the delegation that where there was a distinct collection such as geology collection, archaeology collection or natural history collection, then that could not be deaccessioned without the Committee's approval.

5.2 Recommendation:-

To recommend the Council to delegate the outlined deaccessioning to the Collections and Exhibitions Manager.

6.0 Morecambe Bay – Joint Statement of Intent to Collaborate on Economic Development Initiatives

6.1 The Executive Director's report informed the Committee that the Council, Lancaster City Council and South Lakeland District Council had jointly commissioned consultants to report on economic interdependence between the three districts and how they might collaborate more effectively to secure economic development and growth.

The Committee considered a Statement of Intent in relation to Economic Development activity across the Morecambe Bay Area.

6.2 Recommendation:-

To recommend the Council to accept the Joint Statement of Intent to collaborate on economic development initiatives.

Executive Committee – 6th September, 2017

7.0 2018-2019 Council Tax Support

7.1 The Director of Resources report reminded the Committee that since 1st April, 2013, the Council had operated a Local Council Tax Reduction Scheme (Council Tax Support) that mirrored the Council Tax Benefit regime as it was, including subsequent updates to Housing Benefit that would have applied to Council Tax Benefit pre 1st April 2013; those receiving Council Tax Support would have received the same under Council Tax Benefit.

The funding for the Local Council Tax Reduction Scheme came mainly through the financial settlement; that was 90% of the Scheme cost in the first year of the Scheme. The amount was no longer itemised in the settlement, so the Revenue Spending Power reductions had been used as a proxy to determine the funding.

The 2017-2018 Council Tax Support had been awarded as at 30th June 2017 was £5.7m. The Council's share of the cost was based on the precepts for the year and was £748k; for 2018-2019 that was estimated to increase to £764k with funding of £614k. The net cost of £150k had been reduced by £75k estimated to be generated from existing Council Tax reforms (implemented from 1st April, 2013), leaving £75k to come from Council resources. That shortfall had been included in the Council's current Medium Term Financial Plan.

7.2 Recommendation:-

To recommend the Council to agree the continuation of the current Local Council Tax Reduction Scheme for 2018-2019.

8.0 Car Parking Review

8.1 The Committee considered a detailed report regarding a recent review of off-street car parking usage and income.

The Committee was informed that the Council had over 1,200 parking spaces across 19 car parks, 10 of which were not available for pay and display purposes and were for contract holders with some also having disabled parking spaces.

Of the remaining nine car parks only Market Street had contract spaces allocated, the others were all pay and display parking with some also having disabled parking spaces.

There were 276 contract parking spaces across 10 car parks and 222 of the spaces had been taken, with 54 spaces available across five car parks.

The Council also offered season tickets, 251 currently sold across three car parks; these allowed the holder to park in available pay and display spaces. The current income from pre-paid parking was £134k per annum, pay and display parking £600k per annum and £35k from the Ringo mobile phone payment service.

The review resulted in a number of recommendations which, taken together, aimed to balance the type, location and number of spaces available, against the income generated.

8.2 Recommendation:-

To recommend the Council:-

1. To agree not to increase the number of contract parking spaces on current pay and display car parks;
2. To agree that additional contract or season tickets be made available for low demand car parks only;
3. To agree that the discount scheme for bulk space purchases applied only where a single customer was paying upfront at the start of the year and the discount levels were:

- i. 10% discount for 10-19 spaces;
 - ii. 20% discount for 20-29 spaces;
 - iii. 30% discount for more than 30 spaces.
4. To agree that the Admin and Parking Services Manager be delegated to apply the discount scheme; and
 5. To agree to continue to monitor the viability of low demand car parks.

Delegated Decisions

The matters determined by the Executive Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meetings noted above reproduced in Volume 2 (2017/17) of the printed Minutes.

Background Papers

Nil

COUNCIL	Agenda Item 5(A)(5)
Date of Meeting: 10th October, 2017	
Reporting Officer: Executive Director	

**REPORT OF THE AUDIT COMMITTEE
(Report of the meetings held on 27th July and 21st September, 2017)**

Recommendations:

There were no recommendations referred to Council from the above meetings.

Delegated Decisions

The matters determined by the Audit Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meeting noted above reproduced in Volume 2 (2017/18) of the printed Minutes.

Background Papers

Nil